



**关于执行 IATF 规则第六版  
要求的告客户书**

**Letter of Notification to the Client regarding the  
implementation of the requirements of the Sixth Edition of  
the IATF Rules**

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**北京中安质环认证公司有限公司/ZA-FCAV**

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1	1	2025.9.2	全文 Full text	更换为中英版本 Change to Chinese-English version 修改联系方式 Revise the contract info.	包艳梅 Bao Yanmei



## 北京中安质环认证中心有限公司（ZA-FCAV） 关于执行《IATF 规则第六版》要求的告客户书

尊敬的客户，您好！

感谢您一直以来给予北京中安质环认证中心有限公司（ZA-FCAV）的信任和支持！

IATF 规则第六版已于 2024 年 3 月 31 日生效，并将于 2025 年 1 月 1 日起实施。我司为满足 IATF 规则第六版的要求，决定自 2024 年 12 月 15 日起，对 2025 年 1 月 1 日及之后实施的审核执行 IATF 规则第六版的要求。

为确保贵公司现有的认证业务顺利平稳过渡到规则第六版，请您认真阅读以下内容：

1. 对于监督/再认证的客户，我司将在审核到期日之前至少九十（90）个日历日与您确认审核日期。
2. 贵公司应在审核开始日期之前至少三十（30）个日历日向审核组提供相关的审核策划信息。如果贵组织未在审核开始日期之前至少三十（30）个日历日内向审核组提交所要求的审核策划信息，审核将被延期。

**注：延期审核可能会导致证书撤销。**

3. 在监督/再认证时，我司将对一般不符合的系统性纠正措施的有效实施进行验证，每项一般不符合将执行半（0.5）小时至一（1）小时的“额外审核时间”，即监督/再认证的实际审核时间将根据上一次审核（二阶段/监督/再认证/转移审核）的一般不符合的数量决定。我



司将与贵公司签订补充协议，以确定每次增加的额外审核时间和费用。

4. 贵公司应提前通知我司发生的变更，这些变更包括但不限于：法律状况；所有权状况；组织架构；联系地址；将质量管理体系过程外包给其他组织；认证范围；搬迁或新增场所；未满足 IATFOEM 顾客特殊要求的情况；与另一家 IATF 认可的认证机构签订的合同。若未及时通知，将被视为违约，我司将采取适当措施，包括但不限于审核终止、审核取消、合同取消或证书撤销。
5. 监督审核将从第 2 阶段认证审核的最后一天或再认证审核的最后一天或转移审核的最后一天开始安排，允许的时间选择为-3/+3 个月。再认证审核的最后一天不应超过第二阶段认证审核或先前再认证审核或转移审核的最后一天起三（3）年（-3 个月/+0 天）。如果贵公司超过最后允许的审核时间，贵公司的证书将被注销。

如果您有任何问题，请联系我们的业务人员或者客服人员。

### 联系方式:

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邮箱：[market@zazh.net](mailto:market@zazh.net)

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## **Beijing Zhong An Zhi Huan Certification Center Co., Ltd. (ZA-FCAV)**

### **Letter of Notification to the Client regarding the implementation of the requirements of the Sixth Edition of the IATF Rules**

Dear customers, Hello!

Thank you for your trust and support to Beijing Zhong An Zhi Huan Certification Center Co., Ltd. (ZA-FCAV)!

The sixth edition of the IATF Rules came into effect on 31 March 2024 and will come into force on 1 January 2025. In order to meet the requirements of the sixth edition of the IATF Regulations, our company has decided to implement the requirements of the sixth edition of the IATF Rules for audits implemented on or after January 1, 2025 from December 15, 2024.

In order to ensure a smooth transition of your company's existing certification business to the sixth edition of the rules, please read the following carefully:

1. For oversight/recertification clients, we will confirm the audit date with you at least ninety (90) calendar days prior to the audit due date.
2. Your company shall provide the audit team with relevant audit planning information at least thirty (30) calendar days prior to the audit start date. If your organization does not submit the requested audit planning information to the review team at least thirty (30) calendar days prior to the audit start date, the audit will be deferred.

**Note: Deferred audits may result in certificate revocation.**



3. At the time of supervision/recertification, we will verify the effective implementation of systematic corrective actions for general non-conformities, and each general non-conformance will be subject to an "additional audit time" of half (0.5) hours to one (1) hour, i.e. the actual audit time of supervision/recertification will be determined based on the number of general non-conformities of the previous audit (Phase 2/Supervision/Recertification/Transfer Audit). We will enter into a supplemental agreement with your company to determine the additional audit time and cost for each additional increase.
4. Your company shall notify us in advance of any changes that include, but are not limited to: the legal situation; ownership status; organizational structure; contact address; outsourcing of quality management system processes to other organizations; Scope of Accreditation; relocation or addition of new premises; Failure to meet the special requirements of IATFOEM customers; A contract with another IATF accredited certification body. Failure to notify in a timely manner will be deemed to be in breach of contract and we will take appropriate measures, including but not limited to audit termination, audit cancellation, contract cancellation or certificate revocation.
5. Surveillance audits will be scheduled from the last day of the Phase 2 certification audit or the last day of the recertification audit or the last day of the transfer audit, with the time allowed option to be -3/+3 months. The last day of the recertification audit should not exceed three (3) years (-3



months/+0 days) from the last day of the Phase II certification audit or the previous recertification audit or transfer audit. If your company exceeds the last allowed audit time, your company's certificate will be cancelled.

If you have any questions, please contact our sales staff or customer service staff.

**Contact:**

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